



## Four Big Points of Inventory Management with an EHR

Is inventory management with your electronic health record (EHR) frustrating you? Need some tips on improving your reporting results? Always keep in mind the “Big Four” points of successful inventory management!

1. **Right Vaccine Selection** – you may see the name of the vaccine in your EHR, but the IIS reads the vaccine code hidden behind that name. Did you make the “right” choice? Check these resources for vaccine names and codes:  
[Best Choices for Pediatric/Adolescent State Supplied Vaccines](#) -  
[Best Choices for Influenza Vaccines \(Public & Private\)](#)  
[Best Choices for Adult & Travel Vaccines](#)
  
2. **Right Lot Number** – there are several “rights” about lot numbers:
  - a. Lot number that has been entered or received into inventory in the IIS, before the lot number is sent to the IIS in a message from the EHR
  - b. Lot number that has been manually added into IIS inventory if vaccine is transferred from another provider or received via a special program like the FluMist Replacement Program, before the lot number is sent to the IIS in a message from the EHR
  - c. Lot number correctly typed with all characters that appear on the external vaccine package, i.e. IPV – K1330-1, Hib – all alpha characters at the end of the lot number on the vaccine package. Alpha characters may be upper case or lower case.
  - d. Lot number that was administered to the patient from the correct vaccine supply – public or private
  - e. Lot number that is **active** in your vaccine supply. If a lot number is set as **inactive**, doses cannot subtract.
  - f. Lot number that has doses available. Do you see minus (-) quantities on your Reconciliation screen? If you continue to send a lot number to the IIS, even if your inventory has reached 0 doses, the lot number will continue to subtract. Inactivating a lot number does stop doses from subtracting.
  
3. **Right Vaccine Manufacturer** per the [CDC Manufacturer name/code list](#) - the correct manufacturer for Prevnar/PCV13 is **Pfizer (PFR)**, not Wyeth-Ayerst (WAL)

4. **VFC Eligible Status** if you want a vaccine dose to subtract from publicly supplied vaccine. In WA State, VFC status codes are one of these:

<b>VFC Code</b>	<b>VFC Status</b>
V01	VFC ineligible, applies to patients or vaccines. To manage publicly supplied vaccines, a VFC eligible code must be sent to the IIS. To manage privately supplied vaccines, a status of V01 is sent to the IIS.
V02	VFC eligible - Medicaid/Medicaid Managed Care
V03	VFC eligible - Uninsured
V04	VFC eligible – American Indian/Alaskan Native
V05	VFC eligible – Federally Qualified Health Center Patient/Underinsured
WAA01 (V10)	VFC eligible - Private/Commercial insurance, under 19

A VFC eligible code matches with publicly supplied vaccine. A VFC ineligible code (V01) matches with privately purchased vaccine for private inventory management. If your EHR offers a VFC code choice of Unknown or Undetermined, the code matches with neither publicly supplied nor privately purchased vaccine. If you choose VFC Unknown/Undetermined, inventory cannot subtract.

**For additional help please contact:**

**IIS Help Desk – 800/325-5599**

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